SGA Funding Request Form

This form should be used only when your club/organization would like to request additional funds from the Student Government Association (SGA), separate from the initial amount that you receive in the beginning of the academic year from SGA.

Date: _________________________ Club: ___________________________

Please describe in detail the program or event for which funding is being requested:

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Do you intend to request, or have you requested, Student Activity Fee (SAF) Funds?

☐ Yes  ☐ No

If yes, how much have you requested or been approved for from SAF? ___________________________

Itemize expected costs, in detail: (Use reverse side if you run out of space or attach an itemized list)

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Total Amount Requested: ___________________________

Authorizing Signatures:

_________________________ ___________________________
Club Representative Club Adviser
(President or Treasurer ONLY)

To be completed by SGA Treasurer

☐ Approved  ☐ Denied

Amount Approved by SGA: ___________________________

Rationale: _____________________________________________________________________
_____________________________________________________________________

_____ Funds allocated to club’s restricted account _________ Date ________Request Filed

*Please consider making a copy of this form for your records as this will not be returned to you